



**MICHIGAN HOSPICE
& PALLIATIVE CARE ORGANIZATION**

**APPLICATION FOR COMMITTEES
AND SUBCOMMITTEE PARTICIPATION
*January 1, 2011 – December 31, 2011***

MHPCO Policy – Committee Membership & Renewal

Dues paying members of the Michigan Hospice & Palliative Care Organization who elect to serve on a Committee of the Board are expected to attend the majority of those Committee meetings on an annual basis. Committee members will be asked to recommit to their Committee membership on any such Committee on an annual basis.

The Michigan Hospice & Palliative Care Organization functions through its Board of Directors, its Executive Committee, five standing Committees, and a Subcommittee – collectively referred to as committees. At the beginning of each calendar year, MHPCO members are contacted to determine interest in serving on the committees. Dues paying members of MHPCO and employees of hospice program members are entitled to submit their names for consideration for committee membership, per the MHPCO Bylaws. A commitment to serve on one of the committees includes a commitment to attend 4 out of 6 meetings per year (either in person or via conference call) participate in the tasks assigned to the committee, and accept a share of the work of the committee along with the other committee members.

Interested members and staff of hospice program members should indicate their preferences for committee involvement by checking the committee of interest. **This form must be completed and returned to MHPCO with the contact information completed, no later than January 31, 2011.**

Yes, I am interested and willing to commit time to serve on the following MHPCO committee or committees:

_____ ***Education Committee:*** Responsible for all MHPCO educational events. Works with MHPCO staff to design, plan, and conduct MHPCO conferences and seminars.

_____ ***Hospice Reimbursement Committee:*** Monitors, analyzes, and makes recommendations to the MHPCO Board related to Medicare, Medicaid, managed care, and other payor reimbursement sources.

_____ ***Legislative/Public Policy Committee:*** Monitors state and national legislation/regulations/standards with relation to hospice care and the development of hospice programs

_____ ***Public, Community, and Member Relations Committee:*** Promotes hospice concept statewide to publics, communities, and MHPCO membership. Addresses public relation needs of the general public as well as MHPCO membership. Develops annual communication plan for all targeted audiences. Develops and evaluates membership services and promotes membership in the organization.

_____ ***Quality and Regulations Committee:*** Works to develop, define, measure, and report the quality of standards and expectations for hospice and palliative care services embraced by the MHPCO membership. Oversees the Hospice Care Facility Settings Subcommittee.

_____ **Subcommittee – Hospice Care Facility Settings:** *Analyzes issues unique to hospice care delivery in nursing homes and other facility settings and makes recommendations to the MHPCO Board of Directors through the Standards and Practices Committee.*

Please note that all Committee members are re-appointed at the beginning of each year, thus you must return this form even if you are already serving on a Committee.

PLEASE COMPLETE INFORMATION BELOW:

Name: _____ **Position:** _____

Work Phone: _____ **Fax:** _____

Home phone: _____ **E-mail:** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Hospice Program _____

12/20/2010

Fax completed form to MHPCO at (517) 668-6492